

STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
SUMNER COUNTY ENVIRONMENTAL OFFICE
ROOM # 208
615.451.5858

REQUIREMENTS FOR ENVIRONMENTAL SERVICES

In order for the division to process your application for Environmental Services in a timely manner, please be sure the following information has been provided:

- 1) **THE 4 (FOUR) CORNERS OF THE HOUSE SITE *MUST BE STAKED*, AND ANY FUTURE ADDITIONS, SUCH AS GARAGE OR A SWIMMING POOL 4 (FOUR CORNERS).**
- 2) **PROPERTY BOUNDARIES, SOIL AREA(S) 4 (FOUR) CORNERS OF SOIL AND PROPERTY LINES MUST BE MARKED TO ASSURE WE ARE NOT ON SOMEONE ELSE'S PROPERTY. (SURVEYOR, PRIVATE INDIVIDUAL'S)**
- 3) ***THE PROPERTY HAS TO BE CLEARED BY A LAWNMOWER OR BUSH HOGG, NOT BY BULLDOZING.***
- 4) **ADEQUATE DIRECTIONS TO THE SITE HAVE TO BE WRITTEN ON THE APPLICATION, UNLESS IT IS IN A SUBDIVISION. (*SEE #5*)**
- 5) ***IF THE PROPERTY IS IN A SUBDIVISION, WE NEED TO KNOW THE NAME AND LOT # OR IF THERE IS A TRACT NUMBER. IF IT IS NOT IN A SUBDIVISION, YOU WILL FIND MAP AND PARCEL NUMBER'S ON A DEED. (*COPY OF DEED(S), ROOM #201*).***

If the above has **NOT** been completed, it will cause delays in processing the application and you will be required to come in and re-apply. To avoid this please be sure the above requirements have been met. Also, once we have made a site visit, your fee **IS NON-REFUNDABLE** (per the State of Tennessee) under any circumstances.

Even if you receive a permit from this Department, you are not guaranteed to receive a Building Permit from the Sumner County Building Department. We suggest that you inquire about the restrictions before you apply with the State of Tennessee, Sumner County Environmental Department.

****WHEN YOUR SEPTIC SYSTEM IS “IN AND COVERED UP” YOU WILL BE REQUIRED TO “PICK UP” YOUR (COC) CERTIFICATE OF COMPLETION IN ORDER FOR YOU TO RECEIVE THE ISSUANCE OF YOUR CO (CERTIFICATE OF OCCUPANCY) TO PROVE YOUR SSDS (SUBSURFACE SEWAGE DISPOSAL SYSTEM IS COMPLETE)**ROOM 208**

AVOID 11~12 DAILY...CLOSED FOR LUNCH

Bo Fox – Environmental Specialist

Cindy Overstreet – Administrative Office Assistant

Revised 2016

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