

State of Tennessee, Sumner County Environmental

Requirements for Environmental services

Office Number- 615-575-0509

If you are looking to apply for a septic system permit or any services from this office, you can visit tdec.tn.gov/septic to apply online. We will not be taking applications in office anymore.

In order for the division to process your application for Environmental Services in a timely manner, please be sure the following information has been completed:

1. The 4 corners of the house site must be staked, and any future additions, such as a garage or a swimming pool, stake the 4 corners.
2. Property boundaries, soil area(s)- 4 corners of soil and property lines must be marked to assure we are not on someone else's property. (Surveyor, private individuals)
3. The property has to be cleared by a lawnmower or bush hog, not by a bulldozer.
4. Adequate directions to the site have to be included on the application, unless it is in a subdivision. (See note #5)
5. If the property is in a subdivision, we need to know the subdivision name with the lot number or if there is a tract number. If it is not in a subdivision, you will find map and parcel numbers on the deed.

If the above has NOT been completed, it will cause delays in processing the application and you will be placed at the end of the line. To avoid this please be sure the above requirements have been met. Also, once we have made a site visit, your fee is non-refundable (The State of Tennessee) under any circumstances.

Even if you receive a septic permit from this department, you are not guaranteed to receive a Building Permit from the Sumner County Building Department. We suggest you inquire about the restrictions before you apply with the State of Tennessee Environmental Department, Sumner County Environmental Office.

We will notify you with a telephone call or email when the permit(s), letter(s), or plat(s) review are ready for pick up/ signatures.

You will be responsible to pick up your COC (certificate of completion). This will be complete when your installer has your SSDS (septic system) installed and covered up.

If you are needing a copy of a septic record please visit tdec.tn.gov/filenetsearch. If you cannot find what you are looking for please email your request to jroberts@sumnercountyttn.gov.

Closed for lunch daily 11-12