

SUMNER COUNTY JUDICIAL CENTER DESIGN TEAM RFQ
Questions and County Responses

1. In regards to (4) Proposed Personnel: "Provide resumes of each key member including any and all applicable licenses with proof that licenses are up to date and are in force", does this mean we need to provide copies of licenses for all Registered TN Architects/Engineers or will a license number and expiration date suffice?

Response: A license number and expiration date for key personnel will be sufficient. Key members will need to be able to provide copies of their licenses upon request.

2. With questions being due on the 25th, when is it anticipated that they will be answered? And since RFQ responses are due a week from now, do you anticipate an extension of the submittal date?

Response: There will not be an extension of the submittal date. Submittals are due on Thursday, November 1, 2018 by 1:00 PM.

3. The RFQ requests the submittal be in digital format, while explicitly stating the response cannot be electronically transmitted. It sounds like the submittal needs to be created digitally, printed and then mailed. Is this correct?

Response: That is correct. One original and eleven copies are to be received. The digital version, typically in Portable Document Format (PDF), should be included with the package on a disc or flash drive.

4. The original of the submittal needs to be signed in blue ink. Where within the document does the signature need to be?

Response: The original signature should be on the cover letter.

5. The RFQ states the \$2 million budget for the modular jail housing could be modified slightly. Could you please provide any clarification on this?

Response: A \$2 million project allowance has been budgeted to address some current jail overcrowding issues. The selected Design Team will work with the Sheriff, County, JPA, and modular housing vendors to develop a solution for that approximate budget total.

6. Is there a page limit for this submittal?

Response: There is no minimum or maximum page limit. Each applicant should provide the requested information in the best way possible. Lengthy submittals are neither required nor desired.

7. Can we get a jpg of the Sumner County logo and Justice Planning Associates logo?

Response: These images are available on the internet.

8. I have heard about a Sumner County master planning report. Is this public and available for review?

Response: The Project Information section in the Request for Qualifications, along with the overview of findings which is available on the County's website, provide a good overall synopsis of conclusions and recommendations. A hard copy version of the 218-page report is available for review at the Sumner County Law Director's Office.

9. Does participation by a firm as part of the Architectural/Engineering team preclude it from being allowed to pursue the GC or CM-at-Risk RFP when this is issued later?

Response: Participating firms are not precluded from pursuing future RFQs or RFPs.