



# Sumner COUNTY REGIONAL PLANNING COMMISSION

355 N. Belvedere Drive Room 202, Gallatin, Tennessee, 37066

OFFICE: (615) 451-6097 FAX: (615) 451-6074

## DEVELOPMENT PLAN APPLICATION

Name of Development	Section #	Status of Applicant Ownership (Fee Simple, Contingent, etc)	Date of Submittal
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Type:  Preliminary  Final (Major)  Final (Minor – Includes Resubs)  Site Plan  P.U.D.

Applicant/ Developer

Mailing Address	City	State	Zip
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Phone Number	Fax Number	Email
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Project Surveyor	Project Engineer
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Mailing Address	City	State	Zip
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Phone Number	Fax Number	Email
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**NOTE: The applicant is responsible for notifying the Planning Department of any changes to contact information.**

### PLEASE COMPLETE THE FOLLOWING PROPERTY INFORMATION:

Tax Map	Group	Parcel	Deed/Record Book	Page Number
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Property Zoning	Size of Proposed Structure(s) (Site Plans)	Number of Proposed Lots
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Was a concept meeting held with Staff? <input type="checkbox"/> YES <input type="checkbox"/> NO	If Yes, Date of meeting
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### Notes

- 1) All Staff Comments must be addressed in writing prior to the second submittal deadline
- 2) Staff will provide a Development Process Summary Form. for the type of application you have completed. This form contains all steps that must be followed and all forms that must be submitted per the County's Adopted Regulations.
- 3) A Land Disturbance Permit must be issued before commencing any grading activities.

**I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief.**

Applicant's Signature:	Applicant's Name (Printed):	Date:
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### STAFF USE ONLY

	Fees	Total
Sketch Plat	1-24 Lots \$50; 25 Lots or more, \$100	
Preliminary Plat	3-14 Lots, \$250, plus \$5.00 for each additional lot	
Final Plat	3-14 Lots, \$150, plus \$5.00 for each additional lot	
Minor Plat	\$50	
PUDs	All New PUDs: Flat \$500; PUD Revisions: \$300 minor, \$500 major	
Residential Site Plan	\$75.00 Plus \$15.00 Per Residential Unit	
Commercial/Industrial Site Plan	\$75.00	
Received by:	Date:	Receipt #:

# **REQUIRED COPIES AND DEADLINES**

PLAT/PLAN COPIES REQUIRED: INITIAL SUBMITTAL: 3 HARD COPIES AND 1 DIGITAL COPY (PDF OR JPG FORMAT)  
SECOND SUBMITTAL: 10 HARD COPIES & 1 DIGITAL COPY (PDF OR JPG FORMAT)

PLEASE EMAIL DIGITAL COPIES TO:  
[LMCCULLOUGH@SUMNERTN.ORG](mailto:LMCCULLOUGH@SUMNERTN.ORG)

SUBMITTAL DEADLINES: NOTE THAT SUBMITTALS ARE DUE AT 3:00 PM ON THE SCHEDULED SUBMITTAL DATE.

LATE APPLICATIONS CANNOT BE ACCEPTED AND WILL BE PLACED ON THE FOLLOWING MONTH'S PLANNING COMMISSION AGENDA

**PLANNING STAFF IS NOT  
AUTHORIZED TO GRANT  
EXCEPTIONS TO THIS POLICY!**